



Community Initiative/Third Party Fundraising Application

Thank you for your interest in hosting fundraising activity that supports HomeFront.

Fundraising activity hosted by a person or group other than HomeFront is referred to as a "third-party fundraiser" or "community initiative".

The following procedures and guidelines will help you understand how to proceed with HomeFront as beneficiary of your event.

Types of Community Initiatives

A group or individual can host an event and make HomeFront beneficiary by donating net proceeds (Example: Golf Tournament, Craft Show; Dinner Theatre; and more)

HomeFront can benefit from an existing event which adds a community initiative element, and HomeFront receives income produced from that element. (Example: A company has an annual party and encourages their employees to make a donation to HomeFront or a dinner has an auction with auction proceeds benefiting HomeFront.)

Application Procedure

1. Complete Community Initiative Application Form
2. Submit application to HomeFront 90 days prior to your event.
3. Include the following information in your application:
 - A full description of the event
 - Date, time and location of the event
 - Budget, including anticipated revenues, expenses and proceeds from the event
 - Plans, if any, for corporate sponsorship;
 - Contact information for the director(s) and coordinator(s) of the event

Community Initiative Guidelines

HomeFront has a set of guidelines for all individuals and organizations to follow when fundraising on HomeFront's behalf:

1. HomeFront's name and/or logo can ONLY be used to promote a community initiative with approval by HomeFront. All event-related materials are to be submitted to HomeFront for approval prior to printing.
2. If there is a lottery or gaming aspect to your fundraiser, please consult with HomeFront so that appropriate licenses can be secured prior to your event.
3. HomeFront will not be responsible for any expenses incurred from community initiative fundraising activity.
4. Planning, coordinating, and implementing a community initiative are the responsibilities of the third party fundraiser.
5. Community Initiatives will NOT require human, technical, or financial resources from HomeFront.
6. The community initiative fundraising activity must align with HomeFront's mission and values.
7. Timing of community initiative fundraisers will not conflict with fundraising activities hosted by HomeFront.
8. All funds and financial accounting must be submitted to HomeFront office within 30 days after the fundraising event.

Please complete the Community Initiative Application form and submit to HomeFront 90 days prior to your event for approval.

Thank you. Your dedication to helping people end domestic abuse will save lives.

